

PERFORMANCE AND GOVERNANCE COMMITTEE

08 January 2013 at 7.00 pm

Conference Room - Council Offices, Argyle Road

AGENDA

Membership:

Chairman: Cllr. Fittock Vice-Chairman: Cllr. Walshe
Cllrs. Mrs. Bayley, Clark, Mrs. Cook, Davison, Dickins, Firth, Gaywood, Grint, London,
McGarvey and Piper and one vacancy

	<u>Pages</u>	<u>Contact</u>
Apologies for Absence.		
1. Minutes	(Pages 1 - 6)	
Minutes of the meeting of the Committee held on 13 November 2012.		
2. Declarations of interest		
Any interests not already registered		
3. Grant Thornton Update	(Pages 7 - 34)	Adrian Rowbotham Tel: 01732 227153
4. Formal Response or Consultation Requests from the Cabinet and/or Select Committees following matters referred by the Committee:	(Pages 35 - 38)	
a) 2013/14 Budget and Review of Service Plans (Response from Cabinet 6 December 2012)		
b) Property Review – Cobden Road Centre, Cobden Road, Sevenoaks (Response from Cabinet 6 December 2012)		
c) Treasury Management Update (Response from Cabinet 6 December 2012)		
5. Actions from the last meeting of the Committee (attached)	(Pages 39 - 40)	

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| 6. | Future Business, the Work Plan 2012/13 (attached) and the Forward Plan. | (Pages 41 - 42) | |
| | Members will develop a schedule of work over the year to reflect the terms of reference of the Committee focussing on the Council's priorities for policy development. This includes opportunities to invite other organisations who provide services in the District to provide information to the Committee and discuss issues of importance to the Community. | | |
| 7. | Internal Audit Progress Report - Quarter 2 | (Pages 43 - 56) | Bami Cole
Tel: 01732
227000 |
| 8. | Risk Management Update | (Pages 57 - 66) | Bami Cole
Tel: 01732
227000 |
| 9. | Treasury Management Strategy 2013/14 | (Pages 67 - 98) | Roy Parsons
Tel: 01732
227204 |
| 10. | Budget Monitoring - November 2012 Figures | (Pages 99 - 106) | Adrian Rowbotham
Tel: 01732
227153 |

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Director or Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)